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Uttar Pradesh State Road Transport Corporation
Parivahan Bhawan, Mahatma Gandhi Marg,
Lucknow-226001 (U.P.)
(A Govt. of U.P. Undertaking)
Tel No. 0522-2628742, 2611107, 2625453 & Fax : 0522-2628841



TENDER DOCUMENT

FOR

**PERIODICAL MAINTENANCE, OVERHAULING OF ASSEMBLIES
BODY WORK ON TATA/LEYLAND CNG BUSES WITH LABOUR,
LUBRICANTS AND SPARE PARTS COST
AT NOIDA REGION**

Tender No. 62 MT/2017-66MT/2006 Date. 04.01.2017
(Two Bid System)

Sale of Tender Form : 05-01-2017 to 12-01-2017 upto 15.00 hrs.

Last Date for Submission of Tender
Form (Technical/Financial) : 12-01-2017 upto 15.00 hrs.

Date of Opening of Technical Bid : 12-01-2017 at 16.00 hrs.

Price

Rs. 1,000+VAT

(2)



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Tender Notice

Sealed Tenders are invited from **well established Service Providers of Tata/Leyland vehicles** having equipped with modern technology and facilities for periodical maintenance/break down maintenance, overhauling of assemblies and body work at our premises. The Corporation intends to go in for three years contract for periodical maintenance, overhauling of assemblies and body work on 340 Nos. Tata/Leyland CNG buses as per details given here under:-

SI.	Particulars	Approx. No.
1	<u>TECHNICAL BID & FINANCIAL BID FOR</u> PERIODICAL MAINTENANCE, OVERHAULING OF ASSEMBLIES, BODY WORK ON TATA/LEYLAND BUSES WITH LABOUR, LUBRICANTS AND SPARE PARTS COST	340 TATA/ LEYLAND CNG

- Earnest money in form of D.D. (cheque not acceptable) in favour of Secretary, U.P. State Road Transport Corporation, Lucknow shall be submitted with technical bid only.
- Firms are required to offer, "TECHNICAL & FINANCIAL BIDS in two Separate Sealed Envelopes".
- Financial Bids shall be opened only for those Tenderers who qualify technically & their technical bids are accepted by the corporation.
- Last date for submission of Tender Form is 12-01-2017 upto 15.00 hrs.
- Tender Form shall be available from U.P. State Road Transport Corporation HQ. Lucknow on submission of Tender Cost (Rs. 1000/- non-refundable + VAT as applicable) by cash or D.D. in favour of Secretary, U.P. State Road Transport Corporation, L.K.O. 05-01-2017 to 12-01-2017 upto 15.00 hours.
- Technical Bid shall be opened on 12-01-2017 at 16.00 hours at UPSRTC, HQ. Lucknow
- All other details are available in tender form.
- Tender Form may also be downloaded from UPSRTC website www.upsrtc.com & prescribed tender fee has to be deposited at the time of submission of tender form.

U.P. State Road Transport Corporation reserves the right to increase/decrease quantity or to reject tender without assigning any reason.

Additional Managing Director

(3)



Uttar Pradesh State Road Transport Corporation
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Lucknow-226001 (U.P.)
(A Govt. of U.P. Undertaking)
Tel No. 0522-2628742, 2611107, 2625453 & Fax : 0522-2628841

Ref. No : 62 MT/2017-66MT/2016

Dated : January, 4, 2017

M/s.....

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Sub:- Tender Documents for the Outsourcing of Mechanical & Body Work of BUSES on TATA/LEYLAND (CNG) Chassis

Dear Sir(s),

With reference to your request letter dated.....and receipt of Rs.....in the form of D.D. No.....dated.....the following Tender Documents are being enclosed herewith:-

PART-A TECHNICAL PRE-QUALIFICATION TENDER DOCUMENT"-

1. PART-I related to General Terms & Conditions
2. PART-II related to Technical Terms & Conditions
3. PART-III related to Form of Tender
4. PRE-QUALIFICATION QUESTIONNIER

PART-B FINANCIAL TENDER DOCUMENTS Price Schedule only

The last date of receipt of Tender documents is 12-01-2017 upto 15.00 hrs : Technical Bid will be opened on the same day at 16.00 hrs.

Enclosures as above

Chief General Manager (Tech)
U.P. State Road Transport Corporation
Lucknow

(4)

PART-A : TECHNICAL PRE-QUALIFICATION TENDER DOCUMENT

PART-I : GENERAL TERMS AND CONDITIONS OF THE TENDER:

- 1- Tenders are invited from well established Service Providers of Tata/Leyland vehicles having equipped with modern technology and facilities for periodical maintenance/break down maintenance, overhauling of assemblies and body work at our premises.
The service provider should have minimum one year experience of repair and maintenance of CNG Buses of any STU's or Govt. Undertaking on the date of publication of tender. Certificate of satisfactory performance issued by at least a Class-II Officer of that STU's or Govt. Undertaking should be enclosed.
- 2- Tender is to be filled in tender form available at The Head quarter, UPSRTC, Lucknow on any working day during office hours on payment of Rs. 1000/- + VAT as applicable which is Non-Refundable. Tender form may also be downloaded from UPSRTC website www.upsrtc.com & prescribed tender fee has to be deposited at the time of submission of tender form. The Tender must be properly sealed in two separate envelope i.e. Technical and Financial Bid super scribed with as mentioned in Para-4 and must be submitted in a sealed tender box kept in the office of undersigned not later than 15.00 hrs. on 12-01-2017. Tenders received after due date and time will not be entertained, even if the same is due to postal/courier delay.
- 3- **EARNEST MONEY:**
A sum of Rs. 5,00,000/- (Five Lakhs only) in the form of D.D. only from Nationalized/Schedule Bank in favour of Secretary, U.P. State Road Transport Corporation, Lucknow giving reference of the Tender Number should be paid as EARNEST MONEY along with PRE-QUALIFICATION TECHNICAL BID. In case of non-receipt of EARNEST MONEY of Rs. 5,00,000/- (Five lakhs only) with PRE-QUALIFICATION TECHNICAL BID. Financial Bid shall not be considered for Opening. EVEN IF THE FIRM IS TECHNICALLY QUALIFIED.
- 3.1 Earnest Money deposited with Technical Bid will be forfeited if:-
 - (a) If the EMD paid is less than what is stipulated in the Tender.
 - (b) If the EMD is paid through other means i.e. in a manner other than what is stipulated in the Tender Notification.
 - (c) If incomplete Tender form is submitted or Tender Form with pre-conditions or additional conditions is submitted.
 - (d) If the Tender is submitted in on unconcerned Tender Form.
 - (e) If the Tenderer withdraws offer or makes any modifications in the rates, terms & conditions before finalization of the tender.
- 4- **ADDRESSING TENDER**
The tenderers shall submit tender in two parts i.e.
PART-A : Technical Bid shall consist of the Form of Tender along with General Terms& Conditions, Eligibility Condition of Tenderer, Pre-Qualification Questionnaire and all other documents as well as all Technical information required in accordance with the Tender Documents. Earnest money is to be deposited with technical bid. Prices shall not be mentioned anywhere in Part-A. Super scribe following on Technical Bid envelope.
FOR "TECHNICAL BID for Outsourcing of Mechanical & Body Maintenance & Accidental work of buses on Tata/Leyland (CNG) chassis DUE ON 12-01-2017"
AND
PART-B : Price Bid shall contain the Price schedule. All details except for the price shall be furnished in the Tech. Bid. Super scribe following on Financial Bid envelope FOR "FINANCIAL BID for Outsourcing of Mechanical & Body Maintenance & Accidental work of buses on Tata/Leyland (CNG) chassis."

(5)

To
THE CHIEF GENERAL MANAGER (TECH)
UP STATE ROAD TRANSPORT CORPORATION
HEAD QUARTER, LUCKNOW

5- **OPENING OF TENDERS**

The tenders received will be deposited in the said TENDER BOX. Technical Bid of all tenders will be opened on 12-01-2017 at 16.00 hrs. in the presence of tenderers or their Authorized Representative who may wish to be present.

6- **ACCEPTANCE OF TENDER**

The Corporation is not bound to accept the lowest or any tender, neither to assign any reasons for rejection of the tenders. The Tenderer on his part is bound by his offer.

7- **EARNEST MONEY OF UNSUCCESSFUL TENDERERS**

Earnest Money deposited by the unsuccessful tenderers will be returned as soon as possible after the tender has been finalized. No interest shall be paid on earnest money by UPSRTC, to any other party, whomsoever.

8- **DISCHARGE OF TENDER CONDITIONS**

The Managing Director reserves the right to reject any tender which does not confirm to any of the above mentioned instructions or which does not accept the conditions laid down by UPSRTC.

9- If any tenderer withdraws his tender before expiry of the period referred to in Para No.1 above, UPSRTC may agree to allow such withdrawal but in such a case Earnest Money deposited by the tenderer shall be forfeited.

10- If subsequent to the submission of the tender, any tenderer request for alteration or modification to the contents of his tender, which are not acceptable to UPSRTC, then, the tender shall be deemed to have been withdrawn and clause '10' above will be applicable.

11- Correction, if any made by the Tenderer in the offer must bear date and initial of the Tenderer.

12- The Managing Director, UPSRTC reserves the right to reject any or all the tenders without assigning any reasons.

13- M.D. UPSRTC reserves the right to accept the tender in full or in part quantity in respect of valid tender.

14- M.D. UPSRTC reserves the rights to place order one or more than one source as per the need/requirements of Corporation.

15- In all matters of dispute relating to this tender the decision of the Managing Director, UPSRTC will be final and binding on Tenderer.

16- Any tender that does not contain all the information required according to the conditions stated above or deviated from the above conditions on his own shall be liable for rejection.

17- Managing Director, UPSRTC reserves the right to alter quantity of BUSES.

18- Tenderers should confirm and Guarantee that the rates quoted are lowest for respective services and that there are no other lower rates or discounts etc. (Excluding statutory duties) Quoted to any other STU's including UPSRTC and/or Govt. Depts./ Undertaking. In case of such default the difference shall be recovered from the ordered Firm/Tenderer, after the lower rate quoted in other STU's known from the date of Tender.

(6)

- 19- Tenderer have to provide VAT/CST and Service Tax registration number with proof.
- 20- Tenderer have to provide details of infrastructure, staff and machinery available.
- 21- Any legal proceedings arising between the Corporation and the contractor if it is a must shall be initiated in the Courts situated in Lucknow alone and not anywhere's in the country.
- 22- Any dispute arising out for in connection with this agreement shall be subject to the provision of Arbitration & Conciliation Act 1996.

SIGNATURE OF TENDERER
(WITH STAMP)

SIGNATURE OF CHIEF GENERAL MANAGER
(TECHNICAL)
(WITH STAMP)

PART-II : TECHNICAL TERMS & CONDITIONS :

- 1- Periodical maintenance of buses of NOIDA Depots of UPSRTC will have to be done by the Tenderer as per the procedure laid down in Maintenance Manual of Vehicle manufacturer (including use of required spares, oil & grease)
- 2- Tenderer shall have to carry out all Body (Including Accident) and Mechanical repair work of buses on depots of NOIDA Region, UPSRTC.
- 3- During the Repair & Maintenance work the Tenderer shall use the original Tata& Leyland parts/OE/R.C Firms/Vehicle Manufacturer and the firm shall give evidence regarding usage of genuine Tata & Leyland spare parts parts/OE/R.C Firms/ Vehicle Manufacturer and the old spare parts of the buses of UPSRTC will be returned to the depot of UPSRTC. The Tenderer shall submit to the UPSRTC original copy of the Bills of the Spare parts purchased for use in the depot for verification and audit purpose. Asst. Regional Manager & Accounts Officers of the UPSRTC will verify the same as and when required.
- 4- Annual Fitness renewal (RTO passing) work and accident body & mechanical work of the buses of the depots will have to be done by Tenderer (including spares, oil & grease and body material). All type of testing of CNG Cylinders of buses will be done by the Service Provider only fitness fees, cylinder testing fees & leakage testing fees will be borne by UPSRTC
- 5- CNG Gas & Tyres will be provided by UPSRTC, record of which will be maintained by NOIDA depots personnel.
- 6- Supervisors of the depots will carry out inspection of the maintenance & repair work done by Tenderer, as per the standards norms of Vehicle Manufacturer.
- 7- Supervisory staff of the UPSRTC shall inspect all buses of the depots daily for Body condition, assemblies, spares and other accessories and if any of these is found lost/missing during repair & maintenance, Tenderer shall be held responsible for the said loss and amount of the loss will be recovered from the Tenderer. The amount of loss will be worked out by the Committee consisting of Asstt. Regional Manager & Account Officer and the decision of the Committee in this regard shall be binding to the Tenderer.
- 8- Tenderer shall carry out repair & maintenance work in such a way that the operation of total no. of schedules operated in the depot shall not be affected. However, as per UPSRTC policy, **Tenderer will be given 8% spare vehicles** above the sanctioned schedules in the depot from time to time.
- 9- UPSRTC reserves the right to increase/decrease the number of schedules sanctioned as well as replace the old buses by new buses & vice-a-versa as and when required.
- 10- The buses of the Noida depots as well as buses of other depot, which have met with breakdowns/accidents within the jurisdiction of the Noida depots, shall have to be brought to depot by the Tenderer OR vehicle will be attended by Tenderer on the place of breakdown.

(7)

- 11- The buses of the said depot will be driven/handled only by the personnel of Tenderer who have valid Heavy Driving License issued from RTO authorities. These buses will be driven by his personnel only for the purpose of attending to breakdown/accident place and repair/maintenance work within the depot premises or from depot to the place of breakdown/accident & back to the depots.
- 12- The depots shall allow Tenderer to use available workshop facilities of the concerned depot only for the purpose of maintenance/repair work of UPSRTC. The Tenderer shall ensure the use of these workshop facilities properly and maintenance/repair of the same will be done by Tenderer. For any damages/loss to the workshop facilities, the Tenderer shall be held responsible and amount of the loss will be recovered from the Tenderer. The amount of loss will be worked out by the regional committee and the decision of the committee in this regard shall be binding to the Tenderer. Any major damage in the bus which occurs due to riots, adverse law and order conditions natural calamity or any other unforeseen circumstances will be dealt on a case to case basis by the Regional Committee co-headed by RM & SM. In case of fire due to reasons beyond the control of UPSRTC & Tenderer, the case of recovery & losses will be referred to MD whose decision will be final & binding on both the parties.
- 13- **Necessary construction work for develop of infrastructure to perform all the workshop activities like installation of plants & machinery, washing platform, automatic bus washing plant, storage of material and lubes etc,** Hand tools, Special Tools and Plant & Machinery required for Repair & Maintenance work will be brought and used by Tenderer at his cost.
- 14- Prescribed speed control limits in UPSRTC vehicles will have to be maintained & checked from time to time by the Tenderer.
- 15- At present buses in depot are being washed at depot level. Tenderer will be responsible for cleaning & washing of buses inside the workshop.
- 16- During maintenance, any new tyre/rtd. Tyre is damages/scrapped etc. due to negligency in maintenance & repairs, pro-rata penalty till scrap life of the tyre will be payable by Tenderer.
- 17- Tenderer shall employ mechanical & body staff for repair & maintenance at NOIDA depot in line with Annexure-A attached herewith. However, Tenderer can keep staff depending upon the maintenance & repair work and increase/decrease in number of schedules of depot.

PENALTIES :

- 18- In case proper maintenance & repair work of any vehicle(s) is not done in time by Tenderer and consequently a bus is not put into its scheduled trip in time or the schedule is delayed cancelled/results into breakdown as well as mechanical parameters are affected on this count, compensation thereof shall be paid by Tenderer to the UPSRTC as per the decision taken by the Committee consisting of Asstt. Regional Manager, Senior Foreman and Senior Station Incharge UPSRTC shall be liable to pay penalty as per details shown in Annexure-B attached herewith.
- 19- In case of any vehicle of the depot meeting with breakdowns or accident after repair/maintenance work is carried out by Tenderer, the Committee aforesaid will analyze the reasons of breakdown/accident and will fix up responsibility for breakdown and decision of the committee will be binding to Tenderer.

(8)

- 20- In case the cancellation of kms. due to shortage of vehicles or due to breakdowns, Tenderer shall pay penalty equal to the same rates at which payment is made to the Tenderer to the extent of kms. not operated in that payment month.
- 21- CNG KM/Kg.-4.00 KM, **Tyre life will be 45000 Km new tyre and 30000 km retreaded tyre. Two times Rtd. (30000+30000=60000kms) Total tyre life 105000 km. Below this km penalty will be imposed according to tyre life.**

A maximum of 20 Km per vehicle per month will be allowed for testing of vehicle. In case of lower achievement in the above parameters, loss will be recovered from the Tenderer as per pro-rata basis decided by the committee.

PAYMENT TERMS :

- 22- Prior to entering into Job Contract with UPSRTC for Repair & Maintenance work at Noida Depots, the Tenderer shall pay Security Deposit every year up to the end of contract i.e. Three years in the form of Bank Guarantee of Nationalized Bank to UPSRTC on the basis of 10% of the total kms (Approx. 310 lacs per year) operated by depots based on the rates per km. offered by the Tenderer. The above Bank Guarantee will be from the date of beginning of contract and any claim/recovery remaining unsettled after expiry of the MOU/contract shall be deducted from the Bank Guarantee of the Tenderer. Decision of the Managing Director in this regard shall remain final & binding to the Tenderer. No interest on Bank Guarantee will be paid by UPSRTC.
- 23- All payments relating to the Repair & Maintenance work shall be made by UPSRTC to Tenderer for which Tenderer shall submit bills every fortnightly for the kms. Operated during this period UPSRTC will make payment on ad-hoc basis to the Tenderer up to 25th of the same month and final bills for the whole month will be paid by 20th of the next month.
- 24- Electricity bills and cess, water/drainage charges and all other taxes as may be applied by the Central Government, State Government and Local Bodies from time to time (except Property Tax) of the depot will be payable by the Tenderer within the specified time limit of the bills/taxes during the contract period.
- 25- Tenderer is responsible for Service Tax if any applicable against this MoU/Contract and same should be directly paid to concerned department timely by the Tenderer under intimation to the UPSRTC. UPSRTC will re-imburse service tax payment back to Tenderer over and above the monthly kilometer based payment after receiving proof of payment by the Tenderer.
- 26- The Tenderer shall have to appoint/keep qualified and efficient staff in line with ANNEXURE-A enclosed for the above repair & maintenance of buses and for that the Tenderer shall be responsible/liable to pay wages as per the prevailing rules of the law whatsoever. The UPSRTC shall in no way be responsible for any kind of payment or for any financial liabilities. The Tenderer shall have to take comprehensive insurance for all the staff and premises under the contract and shall have to produce the proof thereof till the contract is in force within a period of 15 days. It is further clarified that because of any accident/natural calamity if any injury caused or causality of the workman or damage to contractual property, the Tenderer shall be solely liable and responsible for the consequences of the same and there shall not be any responsibility on the part of the UPSRTC.

(9)

- 27- The Tenderer shall fulfill all the provisions of Rules & Regulation of the prevailing laws like Labour Laws, Industrial Dispute Act, Workman Compensation Act, Factory Act, Motor Vehicles Act etc. Any dispute arising out of the prevailing laws the Tenderer shall be liable and responsible for the same.
- 28- The Tenderer shall not transfer, subcontract or assign this contract to any other party and if any change in the partnership of the firm takes place, prior approval of the UPSRTC will be taken.
- 29- The Tenderer shall keep the premises/places under contract in good/neat and clean and in good hygienic condition.
If any breach is committed then the UPSRTC shall have the right to terminate the contract without assigning any reason and also to recover the damages from the Tenderer.
- 30- Tenderer shall obtain necessary License/Permit under the prevailing Law and also fulfil the provisions of Labour Laws and Industrial Dispute Acts for which any issues arising out of these provisions of Laws, UPSRTC will not be liable & responsible for the same.
- 31- In the case of default on the part of Tenderer, UPSRTC reserves the right to terminate contract by giving 15 days advance notice. In such case, Security Deposit and Bank Guarantee of the Tenderer shall be forfeited by the UPSRTC. In the case of formal termination of the contract, two months notice can be given by Tenderer or UPSRTC as the case may be.
- 32- The Contract period of the tender shall be initially for three years and will be extendable for a further period as may be decided by UPSRTC Management after completion of working contract and if performance/results of the working Tenderer is found satisfactory.
- 33- If the Tenderer discontinue the contract without prior permission during the contract period, the Bank Guarantee deposit and outstanding bills amount will be forfeited and any damages/loss arise due to discontinuing contract will be recovered from the tenderer.
- 34- The Tenderer being a partnership firm, shall give in writing the confirmation to the effect that, all terms & conditions contained herein in this tender form shall be binding to all the partners of the firm. All partners of the tenderer shall be responsible jointly and severally for any civil, criminal and other liabilities.
- 35- For any controversy or dispute arising out this work contract, legal jurisdiction shall be Lucknow Court only.

SIGNATURE OF TENDERER
(WITH STAMP)

SIGNATURE OF CHIEF GENERAL MANAGER
(TECHNICAL)
(WITH STAMP)

(10)

PART-III : TENDER FORM

To,
Managing Director,
U.P. State Road Transport Corporation,
Parivahan Nigam Mukhyalaya,
M.G. Road, Lucknow-226 001

Tender No. :
Date of Opening : 12-01-2017 at 16.00 hrs
Sub : Outsourcing of Mechanical & Body work of BUSES on
TATA/LEYLAND (CNG) Chassis

Dear Sir,

- We the undersigned hereby offer and undertake-
- 1- We are well established Service Providers of Tata/Leyland vehicles having equipped with modern technology and facilities for periodical maintenance/breakdown maintenance, overhauling of assemblies and body work at your premises.
 - 2- We have minimum 1 (one) year experience of repair & maintenance of CNG Buses of any STU's or Govt. Undertaking on the date of publication of tender. Certificate of satisfactory performance issued by at least a Class-II Officer of that STU's or Govt. Undertaking. Documents to be attached for performance.
 - 3- We agree to go in for three years contract for periodical maintenance, overhauling of assemblies and body work on approx. 340 nos. Tata/Leyland CNG buses Our Tender shall remain open for acceptance for a period of 12 months commencing from the date of opening of the tender.
 - 4- We agree to do periodical maintenance of buses of NOIDA Depots of UPSRTC as per the procedure laid down in Maintenance Manual of Vehicle Manufacturer (including use of required spares, oil & grease)
 - 5- We agree to carry out all Body (including accident) and Mechanical repair work of buses of NOIDA depots of UPSRTC.
 - 6- During the Repair & Maintenance work the Tenderer shall use the original Tata& Leyland parts/OE/R.C Firms/Vehicle Manufacturer and the firm shall give evidence regarding usage of genuine Tata & Leyland spare parts parts/OE/R.C Firms/Vehicle Manufacturer and the old spare parts of the buses of UPSRTC will be returned to the depot of UPSRTC.
 - 7- We agree to UPSRTC reserves the right to increase/decrease the number of schedules sanctioned as well as replace the old buses by new buses & vice-a-versa as and when required.
 - 8- We agree to all Penalty Clauses mentioned in tender form.
 - 9- We agree to all payment terms and shall pay Security Deposit in the form of Bank Guarantee to UPSRTC by way of Demand Draft to UPSRTC on the basis of 10% of the total kms (Estimated 310 lacs per year) operated by depots in a year based on the rates per km. offered by us. No interest on Bank Guarantee will be paid by UPSRTC.

(11)

- 10- We agree to pay Electricity Bills and cess, water/ drainage charges and all other taxes as may be applied by the Central Government, State Government and Local Bodies from time to time (Except proper tax) of the depot within the specified time limit of the bills/taxes during the contract period.
- 11- We will fulfill all the provisions of Rules & Regulation of the prevailing laws like Labour Laws, Industrial Dispute Act, Workman Compensation Act, Factory Act, Motor Vehicles Act etc. Any dispute arising out of the prevailing laws, we will be liable and responsible for the same.
- 12- We will obtain necessary License/Permit under the prevailing Law and also fulfill the provisions of Labour Laws and Industrial Dispute Acts for which any issues arising out of these provisions of Laws, we will be liable & responsible for the same.

Tenders Signature :

Date :

Tenderers Name in Full :

Address :

Downloaded from
www.upsrtc.com

(12)

REQUIREMENT OF PRE-QUALIFICATION

The Technical Bid Pre-qualification of Tenderer shall be judged with regard to following points which is mandatory. In case of not meeting these points the tenderer may be disqualified:-

- 1- The firm should be well established Service Providers of Tata/Leyland vehicles having equipped with modern technology and facilities for periodical maintenance/break down maintenance, overhauling of assemblies and body work at our premises.
- 2- The Tenderer have to carry out Mechanical & Body work at depot of NOIDA region.
- 3- The service provider should have minimum one year experience of repair and maintenance of CNG Buses of any STU's or Govt. Undertaking on the date of publication of tender. Certificate of satisfactory performance issued by at least a Class-II Officer of that STU's or Govt. Undertaking. Documents to be attached for performance.
- 4- The Tenderer should have adequate infrastructure and availability of staff and machinery.
- 5- VAT/CST & Service Tax Registration numbers with proof.
- 6- The firm is ready to give Firmness of Rates for the entire Contract period of 3 year

(13)
ANNEXURE-A

Sr. No.	Designation	Noida (No. of bus 340)	Minimum qualification in Trade/field
1	JF (Mechanical)	01	Preferably Diploma in Concerned Trade with 5 Yrs. Experience.
2	JF (Electrical)	01	Preferably Diploma in Concerned Trade with 5 Yrs. Experience.
3	JF (Body)	01	Preferably Diploma in Concerned Trade with 5 Yrs. Experience.
4	JF (Tyre)	01	Preferably Diploma in Concerned Trade with 5 Yrs. Experience.
5	Mechanical	06	Preferably Diploma in Concerned Trade
6	Tyre Inspector	01	Preferably Diploma in Concerned Trade
7	Mechanic (Body)	03	Preferably Diploma in Concerned Trade
8	Electrician	03	Preferably Diploma in Concerned Trade
9	Vulcanisor	03	Preferably Diploma in Concerned Trade
10	Asstt. Mechanic	20	ITI in Concerned Trade with 3 Yrs. Experience
11	Asstt. Electrician	7	ITI in Concerned Trade with 3 Yrs. Experience
12	Asstt. Vulcanisor	8	ITI in Concerned Trade with 3 Yrs. Experience
13	Carpenter	8	ITI in Concerned Trade with 3 Yrs. Experience
14	Tinsmith	8	ITI in Concerned Trade with 3 Yrs. Experience
15	Blacksmith	8	ITI in Concerned Trade with 3 Yrs. Experience
16	Painter	04	ITI in Concerned Trade with 3 Yrs. Experience
17	Uphoster	04	ITI in Concerned Trade with 3 Yrs. Experience
18	Welder	07	ITI in Concerned Trade with 3 Yrs. Experience
19	Fitter (Mechanical)	38	ITI in Concerned Trade
20	Fitter (Electrical)	10	ITI in Concerned Trade
21	Cleaner	25	2 Years Experience
	Total	167	

(14)

ANNEXURE-B

Sr. No	Nature of Officers	Penalty		
		Frist time	Second time	Third time
1	Trip/Schedule delayed due to shortage of vehicle	Rs. 100/-per trip/Sch. for delay*	Rs. 200/-per trip/Sch. for delay*	Rs. 500/-per trip/Sch. for delay*
2	CNG KMP Kg decreasing than the CNG/KM Kg shown in clause No. 21 of Tender form.	In case of CNG/KMKg decreasing than the given, amount at the existing rate of CNG consumed more than specified in clause No. 21 of the Tender will be deducted from the bills of the Tenderer.		
3	Cancellation of Kms. Due to vehicle shortage or breakdown.	As shown in clause No. 20 of the tender		

Delay* - Delay of trip/schedule will be calculated after 30 minutes.

ANNEXURE-C

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Particular	0-1 Lac KM	1-2 Lac KM	2-3 Lac KM	3-4 Lac KM	4-5 Lac KM	5-6 Lac KM	6-7 Lac KM	7-8 Lac KM	8-9 Lac KM	9-10 Lac KM	10-11 lac KM	Above 11 Lac KM	Total
No. of Buses	0	2	2	0	8	5	38	99	78	72	72	17	393

(15)

PER-QUALIFICATION QUESTIONNAIRE FORMAT

The technical-Bid Pre- qualification of Tender shall be judged with regard to following points which is mandatory , In case of not meeting these points the tender may be disqualified.

S.N	Questionnaire	Response
1	Sealed Tenders are invited from well established Service Providers of Tata/Leyland Vehicles having equipped with modern technology and facilities for periodical maintenance/ breakdown maintenance, overhauling of assemblies and body work at our premises. Attach related supporting documents.	
2	Service Provider should have minimum one year experience of repair and maintenance of CNG Buses of any STU's or Govt. Undertaking on the date of publication of tender. Certificate of satisfactory performance issued by at least a Class-II Officer of that STU's or Govt. Undertaking should be enclosed.	
3	Can the firm have capacity to carry out mechanical & body work at depots of NOIDA region?	
4	Is the firm registered with VAT/CST & Service Tax Departments? Attach Document	
5	Do the firm have capacity to provide adequate technical staff for maintaining UPSRTC vehicles as per the tender.	
6	Do the firm is ready to give Firmness of Rates for the entire Contract period of 3 year	

